

## Participation in Congress / Seminars

Documents to be submitted with the visa application:

- A visa application form correctly completed and signed
- Two (2) recent color photographs (3 cm × 4 cm) bearing the true likeness to the applicant
- International Passport (including photocopies, only pages containing any information). The passport should be valid for at least three (3) months after the expiry of the validity period of the visa and contain at least two (2) free pages
  - In case of a new passport, photocopies of the old passport are required, only pages containing any information)
- Internal Passport (including photocopies, only pages containing any information)
- Invitation from the Host Entity, with its full data, dated and signed. The invitation could be for a group of persons. The names and passport numbers of the invited persons should be mentioned as well as who bears the cost of the accommodation. Proof of the accommodation should be submitted. Only the original or a faxed copy of the Invitation can be accepted.
- Certificate of Employment written on an official letterhead of the company, containing work address and telephone number, dated, stamped and signed. The Certificate should be recent (issued maximum one month before the day of submission)
  - In case of Self Employed persons: Tax Declaration and Permit of Work as Self Employed
- Travel Insurance Policy [The Travel Insurance should be an International Medical Insurance valid for all Schengen countries. The Insurance coverage should be at least 30,000 Euros or equivalent and cover all risks (e.g. accident, illness, medical emergency evacuation etc)]

### Important

1. FOR NON RUSSIAN CITIZENS: A valid resident permit for the Russian Federation valid three (3) months after the expiry of the visa is required
2. APPLICATIONS SHOULD AS A RULE, BE SUBMITTED BY THE APPLICANT. IN SPECIAL CASES (DISTANCE etc) THEY COULD BE SUBMITTED BY ANY OTHER PERSON HAVING A SPECIAL POWER OF ATTORNEY. THE CONSULATE MAY AT ANY TIME REQUEST THE PRESENCE OF THE APPLICANT FOR AN INTERVIEW AS WELL AS REQUEST ADDITIONAL DOCUMENTS