

## Business Visa

Documents to be submitted with the visa application:

- A visa application form correctly completed and signed
- Two (2) recent color photographs (3 cm × 4 cm) bearing the true likeness to the applicant
- International Passport (including photocopies, only pages containing any information). The passport should be valid for at least three (3) months after the expiry of the validity period of the visa and contain at least two (2) free pages.
  - In case of a new passport, photocopies of the old passport are required
- Internal Passport (including photocopies, only pages containing any information)
- Letter of Invitation from a Greek legal person or company, stating full data of the applicant, purpose and duration of the trip and who bears the cost of accommodation of the applicant. Proof of accommodation should be submitted. All documents should be submitted in the original or in faxed copies.
- Certificate of Employment, mentioning job title, salary and period of employment. The Certificate should be written on an official letterhead of the company, containing work address and telephone number, it should be dated, stamped and signed. The Certificate should be recent (issued maximum one month before the day of submission)
  - In case of Self Employed persons: Tax declaration and Permit of Work as self employee
- Travel Insurance Policy [The Travel Insurance should be an International Medical Insurance valid for all Schengen countries. The Insurance coverage should be at least 30,000 Euros or equivalent and cover all risks (e.g. accident, illness, medical emergency evacuation etc)]

## Important

1. FOR NON RUSSIAN CITIZENS: A valid resident permit for the Russian Federation valid three (3) months after the expiry of the visa is required
2. APPLICATIONS SHOULD AS A RULE, BE SUBMITTED BY THE APPLICANT. IN SPECIAL CASES (DISTANCE etc) THEY COULD BE SUBMITTED BY ANY OTHER PERSON HAVING A SPECIAL POWER OF ATTORNEY. THE CONSULATE MAY AT ANY TIME REQUEST THE PRESENCE OF THE APPLICANT FOR AN INTERVIEW AS WELL AS REQUEST ADDITIONAL DOCUMENTS